



CITY OF HAYWARD
AGENDA REPORT

AGENDA DATE	<u>09/05/00</u>
AGENDA ITEM	<u>5</u>
WORK SESSION ITEM	<u> </u>

TO: Mayor and City Council

FROM: Director of Public Works

SUBJECT: Police Station Entrance and Communication Center Modifications:
Authorization to Execute an Agreement for Professional Services

RECOMMENDATION:

It is recommended that the City Council approve the attached resolution that authorizes the City Manager to execute a Professional Services Agreement with MWM, Architects in an amount not to exceed \$70,000 to prepare plans, specifications, and estimates, and to provide construction support services for the Police Station Entrance and Communication Center modifications.

BACKGROUND:

The architects will be designing two projects that together enlarge the City Police building by approximately 1900 square feet. The first project expands the entrance area by approximately 540 square feet to provide a more customer-service oriented entrance area and an additional office. The second project expands the second floor area out over the existing first floor roof in the back of the building, so that the communications center can be relocated there. The Police will be receiving new communication equipment from a State grant. The existing first floor communication center area will be used for administrative offices.

Proposals were requested from six architectural firms with design experience on similar projects. Three architectural consultants - MWM, DEV, and Noll & Tam - responded. After review by staff, the firm of MWM, Architects was selected as the best qualified firm based on their experience with similar design projects and their familiarity with the Hayward Police Department building. Staff considers MWM's level of effort quite reasonable for the proposed project scope. Their proposed fees were essentially the same or lower than the other consultants' proposals. Also, three out of four of MWM's subconsultants are certified either DBE or WBE, which work consists of 33 percent of the total design fee.

PROJECT COSTS:

Estimated project costs are as follows:

Construction	\$ 290,000
Consultant Design and Construction Support	70,000
Design Administration	20,000
Construction Inspection and Administration	20,000
Total	<u>\$400,000</u>

FUNDING:

A total of \$400,000 is programmed in the Capital Improvements Fund of the adopted 2000/01 Five-Year Capital Improvement Program for both the Police Station Entrance Remodel and the Communication Center projects.

SCHEDULE:


The following schedule has been developed for this project:

Begin Design	October 2, 2000
Advertise for Bids	May 8, 2001
Open Bids	June 5, 2001
Award Construction Contract	July 3, 2001
Begin Construction	July 30, 2001
Complete Construction	November 5, 2001


Prepared by:


Robert A. Bauman, Deputy Director of Public Works

Recommended by:


for Dennis I. Butler, Director of Public Works

Approved by:


Jesus Armas, City Manager

DRAFT

HAYWARD CITY COUNCIL

RESOLUTION NO. _____

Introduced by Council Member _____

RESOLUTION AUTHORIZING THE CITY MANAGER TO
EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH
MWM, ARCHITECTS, FOR THE POLICE STATION ENTRANCE
PROJECT, PROJECT NO. 6933, AND THE POLICE STATION
COMMUNICATIONS CENTER PROJECT , PROJECT NO. 6930

BE IT RESOLVED by the City Council of the City of Hayward that the City Manager is hereby authorized and directed to execute on behalf of the City of Hayward an agreement with MWM, Architects, to prepare plans, specifications, and estimates, and to provide construction support services for the Police Station Entrance Project, Project No. 6933, and the Police Station Communications Center Project, Project No. 6930, in an amount not to exceed \$70,000, in a form to be approved by the City Attorney

IN COUNCIL, HAYWARD, CALIFORNIA _____, 2000

ADOPTED BY THE FOLLOWING VOTE:

. AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST: _____
city Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward